

CERTIFICATE OF THE RICHLAND COUNTY
COMMISSIONERS RECORD OF PROCEEDINGS

In accordance with Ohio Revised Code Section 305.11, the Clerk of the Board of Richland County Commissioners hereby submits the following record of the Commissioners' November 9, 2017 meeting, for recording into the Commissioners' Journal, Volume 90, under the same date.

RICHLAND COUNTY COMMISSIONERS
Regular Meeting, Thursday, November 9, 2017
COMMISSIONERS' BOARDROOM
COUNTY ADMIN. BLDG., MANSFIELD, OHIO

Call to Order:	9:32 a.m.
In Attendance:	Commissioners: John and Vero
Absent:	Commissioner Banks
Clerk:	Stacey L. Crall
Guests:	See listed below
Tape:	NOV0917

Topic: Workers Compensation

Tape: 0.0.06

Present: Lu Blankenship, Kelly Christiansen, News Journal

Discussion: Lu Blankenship reviewed the State's BWC account balances are too high and they issued rebates to all the counties. The rebate is 66% of the 2015 policy year premium and claims costs. The letter encourages using the rebate for workplace safety. The amount of the rebate is \$252,988.32 and has been paid into the workers compensation fund. Lu presented the Commissioners with a proposed list of safety equipment to purchase for the Sheriff, Jail and replacing the county's AEDs. Commissioner Vero asked about sharing funds with other non-general funds. Lu stated that is the Board's decision. Lu explained in the past the rebate was divided up and paid back to departments. Commissioner John stated some of the funds could be used to help hire the person next year that will take over for Lu when she retires. All departments use Lu for Workers Compensation. If AEDs were purchased for everyone an RFP would have to be issued. Kelly Christiansen explained she has been asking for funds to replace the AEDs for a couple years. This is a good opportunity to replace them with the rebate funds. Commissioner Vero would like the rebate to be shared fair and equitable. Commissioner Vero asked Lu to ask other departments what they may need in safety equipment. Lu stated she did and no one had any ideas. Lu stated if we buy everything proposed there will still be \$80,000 to \$90,000 to spend for non-general fund departments. Lu suggested a premium holiday to all funds. The Board is not in favor of a premium holiday.

Topic: Record of Proceedings

Tape: 0.24.43

Present: News Journal

Discussion: The Board reviewed the Record of Proceedings for November 7, 2017.

Motion: Commissioner Vero moved to certify the Record of Proceedings for November 7, 2017 seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Requisitions

Tape: 0.24.58

Present: News Journal

Discussion: The Board reviewed the list of requisitions submitted for approval.

Motion: Commissioner Vero moved to approve the list of requisitions submitted for approval seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Transfers and Appropriations

Tape: 0.25.12

Present: News Journal

Discussion: The Board reviewed the weekly transfers and appropriations submitted.

Motion: Commissioner Vero moved to approve the weekly transfers and appropriations, with comments, seconded by Commissioner John.

Other Comments: Commissioner Vero stated two of the requests are for additional funds. Clerk Crall noted those requests are under a different item on the agenda. Commissioner Vero questioned the transfer into salaries from equipment for Adult Court Services. Even though it is a non-general fund not enough information is provided of why it is short. Commissioner John stated Common Pleas are also asking to transfer funds from a non-general fund into the general fund and increase joint court salaries. Commissioner John would like to know why.

Motion: Commissioner Vero moved to amend his motion to approve the weekly transfers and appropriations except for Adult Court Services and Common Pleas requests for salaries seconded by Commissioner John.

Other comments: The Board will ask for additional information.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Investment Advisory Council

Tape: 0.30.21

Present: Bart Hamilton, Matt Finfgeld

Discussion: The Commissioners recessed their regular meeting to open the Investment Advisory Board at 10:05 a.m.

Bart Hamilton, Treasurer, reviewed as of September 30, 2017 interest earnings paid into the General Fund was \$618,300.33. Last year at the same time interest earnings were \$465,795.08. Bart was extremely conservative on the estimate for the 2017 revenue prediction. Commissioner Vero asked about 2018. Bart stated rates are tending to increase. Bart reviewed the average maturity is still the same at about 2 years. Commissioner John commented on some upcoming debt issuance and the possibility of using the Treasurer for borrowing again. Bart stated it can be discussed.

Motion: Mr. Vero moved to accept the third quarter Investment Advisory Report as presented seconded by Mr. Hamilton.

Vote: Mr. Hamilton, yes; Mr. Vero, yes. Motion carried.

Tape: 0.45.33

Discussion: Bart reviewed at the last meeting the Investment Policy was discussed. Since then Bart has met with the Prosecutor's office and removed language regarding changes to the law that affect the policy. Also language was changed to keep a three person Board, two Commissioners and the Treasurer. Grammatical errors were corrected too.

Motion: Mr. Vero moved to approve the Richland County Investment Policy seconded by Mr. Hamilton.

Vote: Mr. Hamilton, yes; Mr. Vero, yes. Motion carried.

Tape: 0.50.19

Discussion: Bart stated he received two letters from different organizations asking the County to invest in Israeli bonds. The Investment Policy just passed allows for this type of investment. Bart reviewed the investment is not secured and we are dealing with a foreign entity. Bart has talked to other counties that have made a similar investment. If something happens there really is no way to go to court. There has not been a loss in these investments and Bart doubts there would be. However if we decide to investment it should be a small amount. Bart suggested not over \$200,000.

Motion: Mr. Vero moved to authorize the investment in an amount up to \$200,000 in Israeli bonds seconded by Mr. Hamilton.

Vote: Mr. Hamilton, yes; Mr. Vero, yes. Motion carried.

Other Comments: Bart stated he would let United American United Capital know about the investment after the policy is approved by the State.

The Investment Advisor Board adjourned at 10:30 a.m. and the Commissioners reconvened their regular meeting at the same time.

Topic: Treasurer

Tape: 0.55.19

Present: Bart Hamilton, Matt Finfgeld, News Journal

Discussion: Bart informed the Commissioners the fee collected from real estate collection that is to run the Treasurer's office will be increasing slightly. The fee has been collecting around \$300,000. It is hard to say what the fee will increase to because it is a complicated formula. The Treasurer's office does not use the whole amount collected to run their office. The Board reviewed and discussed the Treasurer's office budget along with the Delinquent Real Estate Fund budget. Commissioner Vero asked about salaries. Bart reviewed how his employees are paid and from what funds. The Treasurer employees who work for the Land Bank receive reimbursement for their salary and benefits from Land Bank funds.

Topic: Appropriations

Tape: 1.14.53

Present: News Journal

Discussion: The Board reviewed two requests for additional funds. One is from Emergency Management Agency for \$714.16 in contract services for copier and gasoline expenses. The second request is from Common Pleas Court for additional juror fees in an estimated amount of \$6,000. Commissioner John stated since the Commissioners passed a six month budget departments were told to ask for additional funds if needed. The Courts have had more jury trials this year. Commissioner Vero feels these are legitimate requests. Clerk Crall stated there are funds available in the contingency line item if the Commissioners would like to approve a transfer.

Motion: Commissioner Vero moved to a transfer of funds from contingency to Emergency Management's contract services line item, \$714.16, and Common Pleas jury fees line item, \$6,000, seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Dayspring

Tape: 1.17.58

Present: News Journal

Discussion: The Board reviewed the grant agreement with Richland County Foundation and Dayspring for security enhancements in the amount of \$22,997.

Motion: Commissioner Vero moved to accept the grant from Richland County Foundation for Dayspring's security enhancements in the amount of \$22,997 seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Sheriff - 911

Tape: 1.18.58

Present: News Journal

Discussion: The Board reviewed seven quotes received from Generator Systems for generator maintenance work at seven different tower locations. Each location is \$1,312.89, annually.

Motion: Commissioner Vero moved to accept the quotes from Generator Systems to complete annual generator maintenance on generators at seven tower locations seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Engineer – Overweight Permit

Tape: 1.20.37

Present: Dave Jordan, News Journal

Discussion: The Board reviewed a letter from Delafon Luna, Deputy County Engineer, regarding the issuance of an overweight permit.

Motion: Commissioner Vero moved to approve the issuance of an overweight permit to Stephan DRP, Inc. seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Engineer – Over-Dimension Permit

Tape: 1.21.22

Present: Dave Jordan, News Journal

Discussion: The Board reviewed another letter from Delafon Luna requesting approval of an over-dimension permit for someone moving a house on New London East Road.

Motion: Commissioner Vero moved to authorize the issuance of an over-dimension permit to Apple Creek House Mover's seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Health Insurance

Tape: 1.22.01

Present: Dave Jordan, News Journal

Discussion: The Board reviewed a memo from the payroll department in the Auditor's office asking what department has to pay the health premium when an employee left one department on November 3rd and started with another county department on November 6th. The November premium has already been paid since we pay in advance. Commissioner Vero stated premiums are paid monthly and the department the employee left would still pay the premium. The new department will pay the next premium for the month of December. Commissioner John agreed.

Topic: Dog Warden

Tape: 1.24.23

Present: Dave Jordan, News Journal

Discussion: There is a need for an executive session to discuss employment in the dog warden's office. The executive session for Transit Board appointment and compensation will be postponed until all three Commissioners are present.

Motion: Commissioner Vero moved to enter into executive session to discuss employment with the Dog Warden seconded by Commissioner John.

Other Comments: None further.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Out of executive session at 11:15 a.m.

Topic: Dog Warden

Tape: 1.25.09

Present: Dave Jordan

Discussion: On Tuesday the Board accepted a resignation from a Dog Warden employee. The position needs to be filled.

Motion: Commissioner Vero moved to authorize posting internally for the full time administrative assistant/dispatcher position and contingent upon filling that position authorize external advertising for a part time kennel attendant position seconded by Commissioner John.

Other Comments: The administrative assistant position posting will be up today through Tuesday, November 14, 2017 at \$12 per hour. The part time kennel attendant pays \$10 per hour.

Vote: Mrs. John, yes; Mr. Vero, yes. Motion carried.

Topic: Dog Warden

Tape: 1.26.34

Present: Dave Jordan

Discussion: Commissioner John asked Clerk Crall to schedule an executive session for interviews on the Commissioners' calendar for Thursday, November 16, 2017 at 9:45 a.m.

ADJOURNMENT: There being no further county business to discuss, the meeting was adjourned at 11:17 a.m. Tape at 1.27.07

Submitted by: Stacey L. Crall, Clerk

BE IT RESOLVED the Richland County Board of Commissioners hereby accepts the foregoing as the correct record of proceedings of the board meeting held November 9, 2017 in Mansfield, Ohio.

Mr. Vero moved adoption of the foregoing resolution. Mrs. John seconded the motion. The roll, being called upon adoption, resulted as follows: Mrs. John, yes; Mr. Banks, abstain; Mr. Vero, yes.

ATTEST: _____
CLERK

BOARD OF COUNTY COMMISSIONERS
RICHLAND COUNTY, OHIO

CERTIFICATE

The foregoing is hereby certified as the official record of proceedings of the Richland County Board of Commissioners meeting November 9, 2017.

Marilyn S. John, Chairman

Stacey L. Crall, Clerk
BOARD OF COUNTY COMMISSIONERS
RICHLAND COUNTY, OHIO

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